**Live from London: Business**

**Presentations**

1. Watch the first part of the video. Discuss the questions.

* Which speaker(s) gave the best advice? (Tolani, Jason, Vivek or Jenny)
* Did anyone share similar advice?

1. Complete the advice shared by each person using words from the box. Do you agree with the advice?

confident content credible nervous nerves practise prepare smile subject matter yourself

Tolani:

* Don’t be ........................ .
* ........................ and be ........................ .

Jason:

* Be ........................ .
* Use those ........................ to your advantage.
* Make sure you know your ........................ .

Vivek:

* ........................ . Remember, you’re the most ........................ person in the room.

Jenny:

* ........................ . Know your ........................ .

1. Watch the second part of the video. Write the name of the speaker (Chris, Kieran, Prad, Tolani) next to the statement that best summarises their advice (1-4).
2. Interpersonal skills and connecting with your audience are very important skills for a presenter. ........................
3. The main skills for a good presenter would be improvisation, believing in one’s ability and paying attention to the audience. ........................
4. A good presenter believes in their ability, understands their listeners and knows their content. ........................
5. A good presenter is honest and doesn’t make things too complicated. ........................
6. Watch the final part of the video, in which the speakers answer the question ‘Do you enjoy giving presentations?’ Which speakers like giving presentations?
7. Language focus. Match the speaker (Chris, Prad, Tolani) to their quote.
8. ‘The ability to think on your feet is another good one.’ ........................
9. ‘You need to have good people skills.’ ........................
10. ‘Don’t lie or pretend.’ ........................